



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer
A Drug-Free Workplace

General Shale, Inc.
3015 Bristol Highway, Johnson City, TN 37602
Phone: (423) 282-4661 Fax: (423) 952-4104
www.generalshale.com

Date: _____

Name (Print) _____
First Middle Last Maiden

Social Security Number _____ - _____ - _____

Present Address _____
Street address

Permanent Address _____
If different Street Address

City State Zip

City State Zip

Home Phone (____) _____ Daytime/Mobile Phone (____) _____ Email _____

Emergency Contact _____ Phone (____) _____

Driver's License Number _____ State Issued _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status? Yes No

Can you produce documented proof of your eligibility for employment in the United States? Yes No

(Either driver's license and Social Security card/birth certificate or other government approved documents.)

Position Desired: _____ Available Start Date: _____ Desired Compensation: _____

Have you ever applied for employment or been employed with General Shale before?

Yes No

If yes: Month and Year _____ Location: _____

Are you willing to travel?

Yes No

Relocate?

Yes No

Relocation Preference _____

Will you work overtime or off-shifts if required?

Yes No

When will you be available to begin work? _____

Do you have friends or relatives working for General Shale?

Yes No Names: _____

Have you served in the Armed Forces? Yes No If yes, Branch _____ Rank at time of Discharge _____

Date of entrance _____ Date of discharge _____ Type of Discharge _____

Major responsibilities or duties _____

Have you ever been convicted of or entered a plea to a violation of the law except a minor traffic violation? Yes No If yes, state date, court and city where conviction/plea occurred.

(A conviction of crime is not an automatic bar to employment.)

Have you ever been discharged or requested to resign from a position? Yes No Are you employed now? Yes No

If yes, may we contact your present employer? Yes No

Why do you desire to make a change? _____

Is there any reason that you would have difficulty meeting the Company's work schedules? Yes No If yes, explain _____

Have you ever held a position of trust (handling money or confidential material)? Yes No If yes, list job title _____

EDUCATION				
	Name and Address of School	Course of Study	Circle Last Year Completed	Degree or Diploma
High School			9 10 11 12	
College			1 2 3 4	
Trade Schools, Graduate Schools or Other				

EMPLOYMENT RECORD (Start with most recent or present employer.)

Name and Address of Employer	Immediate Supervisor (Name and Position)	Salary or Hourly Rate
	Date Hired	Date Left

Job Title and description of duties

Reason for leaving

Name and Address of Employer	Immediate Supervisor (Name and Position)	Salary or Hourly Rate
	Date Hired	Date Left

Job Title and description of duties

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Reason for leaving

List other major employment during past 10 years on a separate sheet of paper

Please provide any additional information such as special skills, training, management experience, equipment operation, or qualifications you feel will be helpful to us in considering your application.

REFERENCES

Name	Address (Complete Mailing Address)	Occupation	Daytime Phone
			()
			()
			()

ADDRESS HISTORY

Present Address _____ Street address _____ Permanent Address _____ Street Address _____
If different _____
City _____ State _____ Zip _____ City _____ State _____ Zip _____

List all previous addresses for the last 10 years beginning with the most current:

1 _____ Street address _____ From _____ To: _____
City _____ State _____ Zip _____ County _____

2 _____ Street address _____ From _____ To: _____
City _____ State _____ Zip _____ County _____

3 _____ Street address _____ From _____ To: _____
City _____ State _____ Zip _____ County _____

4 _____ Street address _____ From _____ To: _____
City _____ State _____ Zip _____ County _____

Attach additional addresses on a separate sheet if needed.

JOB APPLICANT'S AGREEMENT CERTIFICATION

I certify that the information given in this application is correct and I authorize investigation of all statements contained in it. It is understood and agreed that any misrepresentation or omission of information in this application may result in the cancellation of my application or my separation from employment regardless of when the misrepresentation or omission is discovered.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create a contract between myself and General Shale, Inc. for either employment or the provision of any benefits; and further understand that if an employment relationship subsequently is established, I will have the right to terminate my employment at any time and the Company will have a similar right. In addition, I understand that no promise, representation or agreement contrary to the foregoing is binding on the Company unless made in writing and signed by an authorized official of General Shale.

I certify that I am over the age of 18. I agree to submit to a physical examination whenever requested, and I understand my becoming employed and/or my continued employment may be subject to the results of any physical examination related to my job duties in accordance with Company policies and procedures.

I understand that if employed, policies, procedures and rules may be revised in whole or in part, at any time.

I understand that this application will be kept on active file for 180 days from the date submitted, after which time I would have to reapply in accordance with established Company procedures.

I authorize General Shale to use any information in this application to verify my statements.

Date

Signature of Applicant (Please sign in full)

By typing your full name, you are officially signing this document. (02/2016)